



FullTime PartTime

STUDENT INFORMATION

| | | | | |
|--|----------------|-------------|---|--------------------------|
| Last Name | | First Name | | Date of Birth |
| Grade | OUAC # | OEN # | Gender <input type="checkbox"/> Male <input type="checkbox"/> Female | |
| Street #, Street Name | | Town / City | Province | |
| Postal Code | Contact Cell # | E-mail | | |
| <input type="checkbox"/> Canadian Citizen <input type="checkbox"/> Permanent Resident <input type="checkbox"/> Study Permit <input type="checkbox"/> Other | | | | Expiry Date (YYYY/MM/DD) |

PARENTS/GUARDIAN INFORMATION

| First Parent/Guardian | | Second Parent/Guardian | |
|--|--------------|--|--------------|
| <input type="checkbox"/> Mr <input type="checkbox"/> Mrs | Relationship | <input type="checkbox"/> Mr <input type="checkbox"/> Mrs | Relationship |
| Name (Family Name, First Name) | | Name (Family Name, First Name) | |
| Home Phone # | Cellular # | Home Phone # | Cellular # |

If address information different than above, fill in area below

| | | | |
|--------------------------------|-------------|--------------------------------|-------------|
| Name (Family Name, First Name) | | Name (Family Name, First Name) | |
| Street #, Street Name | | Street #, Street Name | |
| Town/City | Postal Code | Town/City | Postal Code |

EDUCATIONAL BACKGROUND

| | |
|---|------------------------|
| Is the student currently attending school? <input type="checkbox"/> Yes <input type="checkbox"/> No | If Yes, Name of School |
|---|------------------------|

Address of School

| | |
|------------------------|--------------|
| Phone Number Of School | School Board |
|------------------------|--------------|

EMERGENCY INFORMATION

| | |
|----------------|---------------------|
| Relationship | Emergency Contact # |
| Contact Cell # | Contact Other # |



The Mosaic Academy

PROGRAM CHOICE

Course Name

Start Date

PAYMENTS AND REFUND POLICIES

A. SCHOOL POLICY

1. The application fee is non-refundable and should be submitted with the completed application Form and other documents.
2. All tuition fee and other fees (if applicable) should be paid in full before the first week of the semester. For those students who pay the fee later than the first week of the semester, a \$30 late charge will be applied to each selected course. If tuition fees are paid after 2 weeks of the semester, a \$60 late charge will applied to each selected course. If tuition fees are paid after 3 weeks of the semester, a \$100 late charge will apply to each selected course. Fees can be paid by cash, cheque, certified cheque, or bank draft. There will be a CAD\$40 charge for any returned cheques, and the subsequent school fees will be accepted in cash only.
3. All fees are non-transferable under any conditions.

B. REFUND POLICY

1. If a student decides to drop a course for a valid reason before or within the first week of the semester, 70% of the Tuition fee will be refunded. If the student drops out within two weeks, 50% of the Tuition Fee will be refunded. After two weeks of the semester, there will be no refund.
2. In the event that a Letter of Acceptance is issued on behalf of a student for visa or passport extension purposes, there will be no tuition refund unless the extension is rejected. Proof from Canadian Immigration or Embassies must be provided in order to receive a refund.
3. If a student is granted a student visa and decides not to study at our school, there will be no tuition refund under any conditions.

I agree to follow the above policy and I am willing to abide by the regulations set up by the School thereafter.

Student Signature

Date

Signature of Parent/Guardians (if applicant below 18 years of age)

Date